

CULTURAL COLLABORATIONS EXCURSION GRANT Final Report: Cover & Narrative

Alaska State Council on the Arts
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This final report form is also available for download on the ASCA website at <https://education.alaska.gov/aksca/ccp.html>. Please complete this report and return to the Alaska State Council on the Arts by **60 days following the end of the last excursion funded, or prior to August 31, following the end of the grant fiscal year (July 1- June 30)**, whichever is first. The report should include a brief description of what students saw, experienced and learned (see narrative questions below) and a completed budget page showing actual transportation/admission expenses. Schools or districts failing to submit a completed final report may be excluded from receiving another Cultural Collaborations Excursion grant for the school years immediately following the year of the grant award.

School Name:	Grant Award Number:
Contact Name:	Contact Email:
Grant Amount Awarded:	Actual Total Amount Spent:
Total # Participating Students:	Total # Participating Adults:

* No part of these funds should be used for meals or expenses other than transportation and/or admission to definable arts or cultural events.

Narrative Report & Documentation

Respond to the following questions, describing the experience(s) the Excursion Grant helped to support. Limit your response to no more than two attached pages in no smaller than 11 pt. type:

- (a) Describe the activity or activities your students attended.
- (b) Describe what your students saw, experienced and learned.
- (c) How did the excursion(s) expose students to new ideas and/or art forms?
- (d) In what pre- or post event activities did your students engage?
- (e) To which Alaska State Arts Content Standards do you feel these activities relate? To other content areas?

If you have any photographic or other documentation of the activities this grant supported, please attach or include with your report. If you include photographs of your students as they participate in the excursion(s) or any pre or post excursion activities, please let us know if we may share this documentation with our authorizers, partners and constituents as evidence of the impact of this program. Please include labels for each documentary artifact.

CULTURAL COLLABORATIONS EXCURSION GRANT

Final Report: Budget & Certification

Please provide information for each Excursion Grant activity/event attended. Since a school may apply for one Excursion Grant per year including multiple excursions, we ask that you report on each excursion individually in the tables provided below. The "Actual Total Amount Spent" as reported on the front page of this report may be greater than the total award amount. We encourage you to account for the total transportation/admission costs for each excursion, though they may have been partially paid through other funding sources (e.g. student contributions, school funds, PTA/PTO funds). If you have utilized Excursion Grant Funds for more than four excursions, you may print additional copies of this page, to include the full scope of your activities.

Excursion #1

Excursion Destination:	
Activity/Event Name:	
Date of Activity/Event:	Participant Grade Level(s):
Total # Participating Students:	Total # Participating Adults:
Total Transportation Costs:	Total Admission Costs:

Excursion #2

Excursion Destination:	
Activity/Event Name:	
Date of Activity/Event:	Participant Grade Level(s):
Total # Participating Students:	Total # Participating Adults:
Total Transportation Costs:	Total Admission Costs:

Excursion #3

Excursion Destination:	
Activity/Event Name:	
Date of Activity/Event:	Participant Grade Level(s):
Total # Participating Students:	Total # Participating Adults:
Total Transportation Costs:	Total Admission Costs:

Excursion #4

Excursion Destination:	
Activity/Event Name:	
Date of Activity/Event:	Participant Grade Level(s):
Total # Participating Students:	Total # Participating Adults:
Total Transportation Costs:	Total Admission Costs:

Please sign and submit your Cultural Collaborations final report attn: Arts Education Program Director. The report may be mailed or emailed to the contact at the top of this form. By signing and submitting this report, you are certifying the statements contained within are, to the best of your knowledge, true and accurate. We encourage you to retain a copy of this report for your own records.

Report Prepared by (printed name & title):	
Contact Phone:	Contact Email:
Signature:	Date of Signature: